

This document outlines the process by which GEANT and NRENS will order amended priced EV Code Signing Certificates through our retail sites.

**Note:** Please select the 3 Year Term for these certificates as they are saved on a USB Token and shipped via UPS.

**New:** [FAQ included](#)

1. Login to <https://store.sectigo.com/cart.php?a=add&pid=98>
2. Check the box **I agree to these terms of service**
3. Click on **Continue**

**Configure**

Configure your desired options and continue to checkout.

### GEANT EV Code Signing Certificate

**Years**  
 3 Year \$95.00 USD

**Token Shipping Type**  
International (Outside US) \$25.00 USD

**Terms of Service [Required]**  
 I agree to these terms of service:  
• For a Certificate: [View](#) or [Download PDF](#)  
• For Sectigo Web Service: [View](#) or [Download PDF](#)  
• Our [Privacy Policy](#) and [Cookie Policy](#)

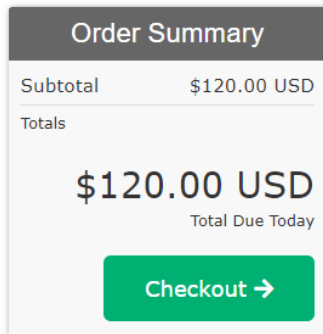
**Order Summary**  
**GEANT EV Code Signing Certificate**  
Years: 3 Year \$95.00 USD  
Token Shipping Type: International (Outside US) \$25.00 USD  
Setup Fees: \$0.00 USD  
**\$120.00 USD**  
Total Due Today

**Continue**

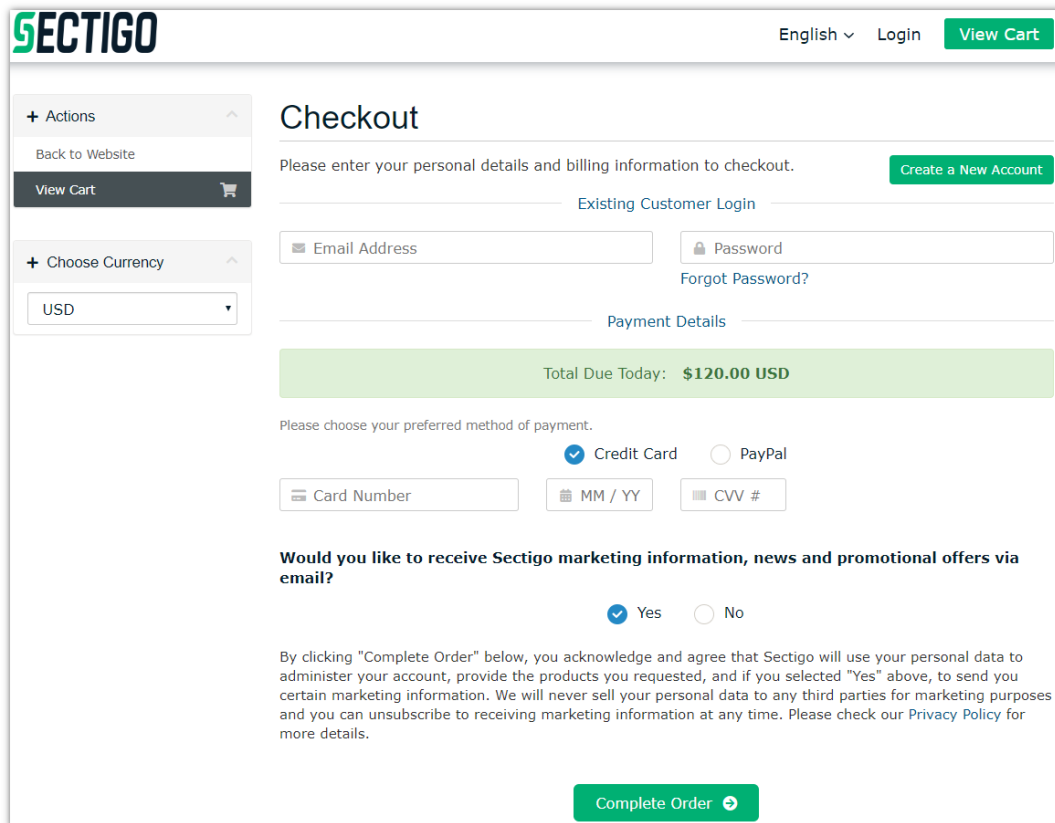
**Note:** Do not edit the Token Shipping Type OR Years for the certificate.

**Note:** No need to enter a Promo Code as the above link has been designed specifically for you with all discounts applied.

4. Click **Checkout**



- 5. On the Checkout page, you will have the option to create a new Account or Login with your existing credentials.
- 6. Please enter your Payment Details:




### 7. Click **Complete Order**

By clicking "Complete Order" below, you acknowledge and agree that Sectigo will use your personal data to administer your account, provide the products you requested, and if you selected "Yes" above, to send you certain marketing information. We will never sell your personal data to any third parties for marketing purposes and you can unsubscribe to receiving marketing information at any time. Please check our [Privacy Policy](#) for more details.

[Complete Order](#) →

You will then be sent to the Invoice page. For this example, I am Processing an order without the special GEANT price to give you a sample of next steps.

[< << Back to Client Area](#)



**UNPAID**

Due Date: 07/15/2020

Invoice Number: 200014987

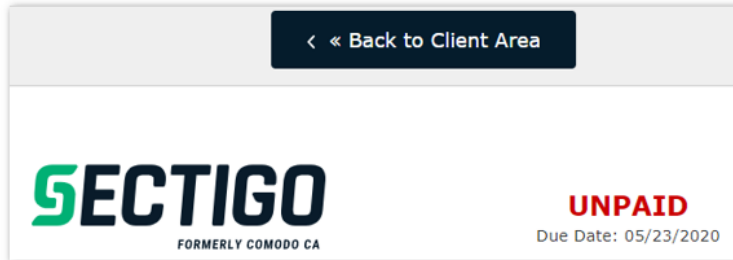
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From	Invoice Summary	
Sectigo Limited Unit 7 Campus Road Listerhills Science Park Bradford BD7 1HR UNITED KINGDOM Registration Number: 04058690 VAT Number: GB834875295 US Tax ID: 98-0657221  US Remittance: 5 Becker Farm Road Suite 300 Roseland, NJ 07068-1708	Order Date	06/15/2020
	Due Date	07/15/2020
	Order Number	<input type="text" value=""/>
	Amount Due(USD)	\$922.00 USD

**Bill To:**

**Note:** You will also get an email notification for the order.

8. Select **Back to Client Area** on top of the page



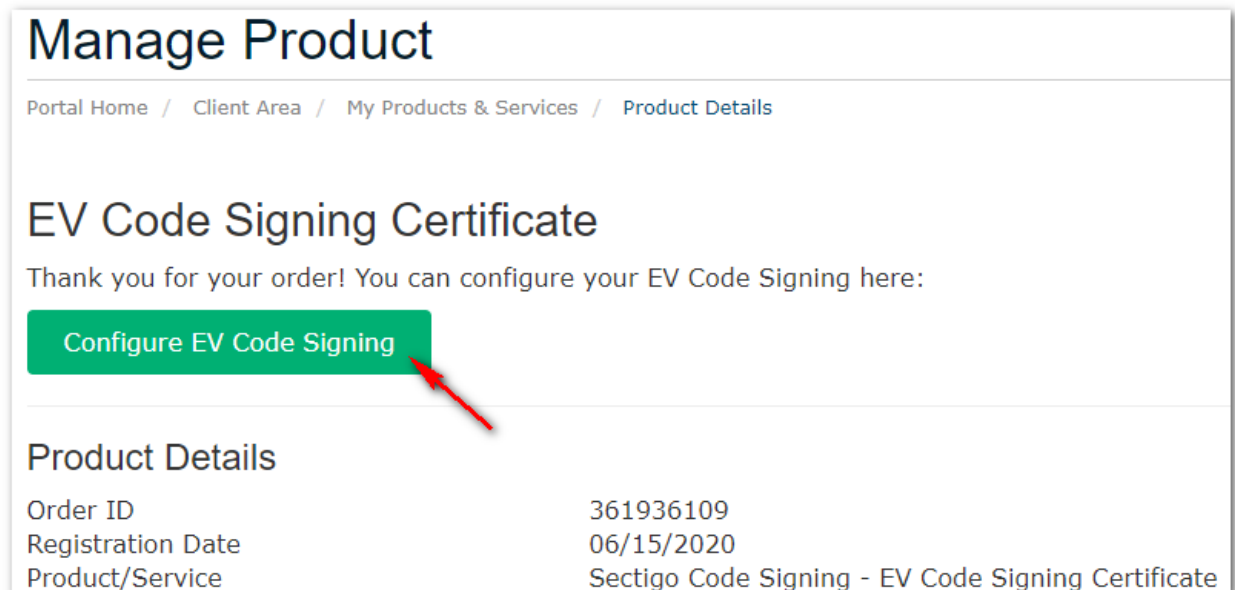
9. Click **My Products**



10. Within My Products & Services Click on the Green **Active** button or Product description

Product/Service	Activation ID	Pricing	Registration Date	Status
EV Code Signing Certificate	361936109	\$922.00 USD One Time	06/15/2020	Active

11. Within the Manage Product screen, click **Configure EV Code Signing**



12. Within the Manage Product / Product Details screen, ensure the Company Information is accurate and click **Submit EV Code Singing Request**

**Manage Product**

Portal Home / Client Area / My Products & Services / Product Details

### EV Code Signing Certificate

Company Name

Address

City

State/Province

Postal Code

Country Code

First Name

Last Name

Email Address

**Submit EV Code Singing Request**

13. Finally, your EV Code Signing Certificate is ready to be processed by the Sectigo Validation team

**Manage Product**

Portal Home / Client Area / My Products & Services / Product Details

### EV Code Signing Certificate

Your order is currently being processed. You will be contacted shortly with further instructions and delivery information.

Your Order Number is: **361936109**

PLEASE NOTE: This order can only be completed once we have been able to fully validate your application details. Normally this process takes a few minutes but it may take up to two working days. Our validation staff will attempt to validate your organization information using third party information sources. If we require information from you to complete this process you will receive a request via email. If you have questions regarding the validation process please use the support chat feature, or visit <https://sectigo.com/support-ticket>.

[← Back to My Products](#)



### **What you can expect from Sectigo:**

Once the order has been submitted our Validation Team will start processing Document signing certificate requirements for an individual within an organization.

**Note:** Before your certificate can be issue, the following must take place:

- Organization is verified
- Individual is verified using a [face to face document](#). The form has instructions and the supporting documents that are provider by the individual. Form is found here:  
<https://comodoca.my.salesforce.com/sfc/p/#1N000002Ljih/a/1N000000Lyqo/bOdV909aIFDS.iCTOLuBnCutMRi.ORTzGrBdALLjPbo>
- Email challenge is sent to individual's email address
- Callback to the organization to verbally verify the individual is authorized to have the certificate

Once the above has been completed, we will then ship your USB taken via UPS

## FAQ

### Question 1:

- Do we need to buy a token on every renewal? Can the old token be used?

### Answer 1:

- Not at this time, a new order must be created. as the private key is included in the token and we do not currently have a reissue (or re-provision) function in our backend.

Enhancement Request (**SASP-387**) is currently in our roadmap to address this.

### Question 2:

- If we are to move on and purchase, do we need to go through the whole validation process prior to these tokens being sent to us? or can we install certificates on these tokens?

### Answer 2:

Yes, validation is done prior to the certificates being issued and provisioned to the hardware tokens. We do not currently have these retail orders going through any HSM that is not our SafeNet 5110 (FIPS-140-2). Also, we provide the tokens.