



# AzScienceNet Identity Federation

## Identity Federation Policy

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# 1. Definitions and Terminology

*In this section basic terms that are used in this document are defined. For people reading this document, it is useful to have a short dictionary of important terms. It is assumed that additional terms (such as Identity Provider, SAML, RADIUS) will be introduced in related Technology Profiles.*

*The definition of “End User” term is a sensitive question as it defines who can have a digital identity in your federation. In broader definition, End User can be a natural person who belongs to an organization (typically an employee, researcher or student), a legal person, a virtual artifact (e.g. a computer process, an application), a tangible object (e.g. a device) or a group. You will need to decide and appropriately adapt example wording which are in this form set to minimum.*

**Example wording:**

Attribute	A piece of information describing the End User, his/her properties or roles in an Organization.
Attribute Authority	An organization responsible for managing additional Attributes for an End User of a Home Organization.
Authentication	Process of proving the identity of a previously registered End User.
Authorization	Process of granting or denying access rights to a service for an authenticated End User.
Digital Identity	A set of information that is attributable to an End User. Digital identity consists of Attributes. It is issued and managed by a Home Organization and zero or more Attribute Authorities on the basis of the identification of the End User.
End User	Any natural person affiliated to a Home Organization, e.g. as an employee, researcher or student making use of the service of a Service Provider.
Federation	Identity federation. An association of organizations that come together to exchange information as appropriate about their users and resources to enable collaborations and transactions.
Federation Operator	Organization providing Infrastructure for Authentication and Authorization to Federation Members.
Federation Member	An organization that has joined the Federation by agreeing to be bound by the Federation Policy in writing. Within the federation framework, a Federation Member can act as a Home Organization and/or a Service Provider and/or an Attribute Authority.
Home Organization	The organization with which an End User is affiliated. It is responsible for authenticating the End User and managing End Users’ digital identity data.
Identity Management	Process of issuing and managing end users’ digital identities.
Interfederation	Voluntary collaboration of two or more Identity Federations to enable End Users in one Identity Federation to access Service Providers in another Identity Federation.
Service Provider	An organization that is responsible for offering the End User the service he or she desires to use. Service Providers may rely on the authentication outcome and attributes that Home Organizations and Attribute Authorities assert for its End Users.

## 2. Introduction

An Identity Federation (Federation) is an association of organizations that come together to exchange information, as appropriate, about their users and resources in order to enable collaborations and transactions.

The AzScienceNet Identity Federation (the Federation) is introduced to facilitate and simplify the introduction of shared services across the Federation. This is accomplished by using Federation Technologies to extend the scope of a digital identity issued by one Federation Member to be valid across the whole Federation. The Federation relies on Home Organizations and Attribute Authorities to correctly and accurately assert information about the identity of End Users to Service Providers, that may use that information to grant (or deny) access to the services and resources they offer to End Users.

The Federation Policy document defines the Federation by defining the Federation Members' obligations and rights to be able to use available Federation Technologies for electronic identification and for access to attribute and authorization information about End Users in the Federation.

This document, together with its appendices constitutes the Federation Policy. The current list of all appendices is available on the website of the Federation.

## 3. Governance and Roles

### 3.1 Governance

The AzScienceNet Identity Federation (AzScience IDF) is governed by the Azerbaijan Science Network Association, performs the functions of organizing secure authentication for organizations that become Members of the Identity Federation, with access to protected resources and services of scientific and educational networks and the Internet.

In addition to what is stated elsewhere in the Federation Policy the AzScienceNet is responsible for:

- Setting criteria for membership for the Federation.
- Deciding whether to grant or deny an application for membership in the Federation. Deciding whether a Federation Member is entitled to act as Home Organization.
- Revoking the membership if a Federation Member is in a breach of the Policy.
- Defining directions and enhancements for the Federation together with the Federation Operator who prepares the plans.
- Deciding entering into interfederation agreement.
- Maintaining formal ties with relevant national and international organisations. Approving changes to the Federation Policy prepared by the Federation Operator. Address financing of the Federation.
- Approves the fees to be paid by the Federation Members to cover the operational costs of the Federation, on proposal of Federation Operator.
- Deciding on any other matter referred to it by the Federation Operator.

## 3.2 Obligations and Rights of Federation Operator

In addition to what is stated elsewhere in the Federation Policy, the Federation Operator is responsible for:

- Secure and trustworthy operational management of the Federation and providing central services following the procedures and technical descriptions specified in this document and its appendices.
- Provides support services for Federation Members' appropriate contact persons to work out operational problems regarding the Federation services.
- Acts as centre of competence for Identity Federation: tests software, recommends and documents solutions, provides software deployment and configuration guides for selected software and operating systems for use within the Federation.
- Prepares and presents issues to the *\*governing body\** and acts as the secretary of the *\*governing body\** meetings.
- Maintaining relationships with national and international stakeholders in the area of Identity Federations. This especially includes contacts regarding interfederation activities and work with other Identity Federations in the area of harmonization.
- Promoting the idea and concepts implemented in the Federation so prospective Federation Members learn about the possibilities of the Federation.

In addition to what is stated elsewhere in the Federation Policy, the Federation Operator reserves the right to:

- Temporarily suspend individual Technology Profiles for a Federation Member that is disrupting secure and trustworthy operation of the Federation.
- Publish a list of Federation Members along with information about which profiles each Federation Member fulfills or implements, for the purpose of promoting the Federation.
- Publish some of the data regarding the Federation Member using specific Technology Profile. Definition of which data may be published is provided in appropriate Technology Profiles.

## 3.3 Obligations and Rights of Federation Members

In addition to what is stated elsewhere in the Federation Policy all Federation Members:

- Shall appoint and name an administrative contact for interactions with the Federation Operator.
- Must cooperate with the Federation Operator and other Members in resolving incidents and should report incidents to the Federation Operator in cases where these incidents could negatively affect the security, trustworthiness or reputation of the Federation or any of its Members.
- Must comply with the obligations of the Technology Profiles which it implements.
- Must ensure its IT systems that are used in implemented Technology Profiles are operated securely. Must pay the fees. Prices and payment terms are specified in appendix Fees.
- If a Federation Member processes personal data, Federation Member will be subject to applicable data protection laws and must follow the practice presented in Data Protection Profile.

If a Federation Member is acting as a Home Organization, it:

- Is responsible for delivering and managing authentication credentials for its End Users and for authenticating them, as may be further specified in Level of Assurance Profiles.
- Must submit its Identity Management Practice Statement to the Federation Operator, who in turn makes it available to other Federation Members upon their request. The Identity Management Practice Statement is a description of the Identity Management life-cycle including a description of how individual digital identities are enrolled, maintained and removed from the identity management system. The statement must contain descriptions of administrative processes, practices and significant technologies used in the identity management life-cycle, which must be able to support a secure and consistent identity management life-cycle. Specific requirements may be imposed by Level of Assurance Profiles.
- Ensures an End User is committed to the Home Organization's Acceptable Usage Policy.
- Operates a helpdesk for its End Users regarding Federation services related issues. Home Organizations are encouraged to maintain a helpdesk for user queries at least during normal office-hours in the local

110 time zone. Home Organizations must not redirect End User queries directly to the Federation Operator,  
111 but must make every effort to ensure that only relevant problems and queries are sent to the Federation  
112 Operator by appropriate Home Organization contacts.

113  
114 If a Federation Member is acting as a Home Organization or Attribute Authority, it:

- 115 • Is responsible for assigning Attribute values to the End Users and managing the values in a way which  
116 ensures they are up-to-date.
- 117 • Is responsible to releasing the Attributes to Service Providers.

118  
119 If a Federation Member is acting as a Service Provider, it:

- 120 • Is responsible for making decision on which End Users can access the services they operate and which  
121 access rights are granted to an End User. It is Service Providers responsibility to implement those  
122 decisions.

## 123 124 125 126 **4. Eligibility**

127  
128 Identity Providers and Service Providers are able to join or leave the Federation by applying to the  
129 Federation Operator. Participation to the Federation requires the agreement with this Federation Policy  
130 and compliance with the terms and conditions presented herein that arise from it.

131  
132 In the Federation, only AzScienceNet and its members can participate as Identity Providers. Each  
133 institution may take part with a single Identity Provider in the AzScience IDF Infrastructure. Any  
134 organization can participate in the Federation as a Service Provider of one or more services provided that  
135 these services promote the academic, research or educational work.

136  
137 AzScienceNet and its members can act as both Identity and Service Providers at the same time. In the  
138 case, the Service Provider does not also participate as an Identity Provider, it is necessary for at least one  
139 Identity Provider to express to the Federation Operator an interest in accessing the particular service.

140  
141 The minimal technical requirements for being able to be affiliated to the AzScience IDF Infrastructure  
142 are described in the Technology Profile. The Federation Operator reserves the right to alter the  
143 Technology Profile at any time. The alterations are published on the website of the Federation and come  
144 into effect three months after their notification via e-mail by the Federation Operator.

## 145 146 147 148 149 150 **5. Procedures**

### 151 152 **5.1 How to Join**

153  
154 In order to become a Federation Member, an organization applies for membership in the Federation by  
155 agreeing to be bound by the Federation Policy in written by an official representative of the organization  
156 the Terms of Service Agreement.

157  
158 Each applicant for membership shall fill out an Application Form (available at  
159 <https://edugain.azsciencenet.az>), indicating in what role (with what role of the Participant) it joins the  
160 Federation.

163 The applicant at its own expense and on its own computer resources deploys the software  
164 under the requirements of the Technology Profile in accordance with the role of the  
165 Participant specified in the Application Form.

166  
167 After deployment of the software, the Applicant Organization undergoes the procedure  
168 for verifying the correct functioning of the software by the Federation Operator with the elimination of  
169 errors identified by the Federation Operator.

170  
171 After undergoing of the software verification procedure, the Applicant Organization signs  
172 the Terms of Service Agreement together with the Authority as the treaty parties, including this  
173 Federation Policy.

174  
175 If the application is denied, this decision and the reason for denying the application are  
176 communicated to the applying organization by the Federation Operator.

## 177 178 179 **5.2 How to Withdraw**

180  
181 A Federation Member may cancel its membership in the Federation at any time by sending a request to the  
182 Federation Operator. A cancellation of membership in the Federation implies the cancellation of the use of all  
183 federations Technology Profiles for the organization within a reasonable time interval.

184  
185 The Federation Operator may cancel its participation in the Federation by announcing the termination date to the  
186 Federation Members. Until termination date, Federation Operator shall run the Federation on best effort basis.  
187 After the termination date, Federation Operator shall cancel the use of all Federations Technology Profiles for all  
188 Federation Members.

# 189 190 **6. Legal conditions of use**

## 191 192 **6.1 Termination**

193  
194 A Federation Member who fails to comply with the Federation Policy may have its membership in the Federation  
195 revoked.

196  
197 If the Federation Operator is aware of a breach of the Federation Policy by a Federation Member, the Federation  
198 Operator may issue a formal notification of concern. If the cause for the notification of concern is not rectified  
199 within the time specified by the Federation Operator, the AzScienceNet may issue a formal notification of  
200 impending revocation after which the AzScienceNet can make a decision to revoke the membership.

201  
202 Revocation of a membership implies as soon as possible the revocation of the use of all Technology Profiles for  
203 the Federation Member.

## 204 205 **6.2 Liability and indemnification**

206  
207 The Federation Operator offers this service on an “as is” basis, that is, without liability for Federation Operator and  
208 AzScienceNet for any faults and defects meaning amongst other that the Federation Member cannot demand that  
209 Federation Operator amend defects, refund payments or pay damages. Federation Operator will nevertheless  
210 strive to ensure that any faults and defects of significance are corrected within a reasonable period.

211  
212 The Federation Operator and AzScienceNet may not be held liable for any loss, damage or cost that arises as a  
213 result of the Federation Member connection to or use of Federation services, or other systems to which the  
214 Federation Member obtains access in accordance with the agreement. This limitation of liability does not however  
215 apply in the case of gross negligence or intent shown by Federation Operator personnel.

216  
217 Neither the Federation Operator nor the AzScienceNet shall be liable for damage caused to the Federation  
218 Member or its End Users. The Federation Member shall not be liable for damage caused to the Federation  
219 Operator or the AzScienceNet due to the use of the Federation services, service downtime or other issues relating to  
220 the use of the Federation services.

221 Unless agreed otherwise in writing between Federation Members, the Federation Member will have no liability to  
222 any other Federation Member solely by virtue of the Federation Member's membership of the Federation. In  
223 particular, membership of the Federation alone does not create any enforceable rights or obligations directly  
224 between Federation Members. Federation Operator and the Federation Member shall refrain from claiming  
225 damages from other Federation Members for damages caused by the use of the Federation services, service  
226 downtime or other issues relating to the use of Federation services. The Federation Member may, in its absolute  
227 discretion, agree variations with any other Federation Member to the exclusions of liability. Such variations will  
228 only apply between those Federation Members.  
229

230 The Federation Member is required to ensure compliance with applicable laws. Neither the Federation Operator  
231 nor the AzScienceNet shall be liable for damages caused by failure to comply with any such laws on behalf of the  
232 Federation Member or its End Users relating to the use of the Federation services.  
233

234 Neither party shall be liable for any consequential or indirect damage.  
235

236 Neither the existence of interfederation agreements, nor the exchange of information enabled by it, shall create  
237 any new legal obligations or rights between Members or operators of any federation. Federation Operator and  
238 Federation Members remain bound only by their own respective laws and jurisdictions.  
239

240 The Federation Member and Federation Operator shall refrain from claiming damages from entities in other  
241 federations involved in an interfederation agreement.  
242  
243

## 244 **6.3 Jurisdiction and dispute resolution**

245

246 Disputes concerning the Federation Policy shall be settled primarily through negotiation. If the issue cannot be resolved  
247 through negotiation, any disputes shall be solved in the manner prescribed by the legislation of the Republic of  
248 Azerbaijan, including the court.

249 If such negotiations do not succeed within ten weeks of the date on which the claim for negotiations was made in writing by  
250 one party, each of the parties may bring the dispute before the Justice and the Court of the Azerbaijan Republic.

251 If any provision of the Federation Policy is held to be unenforceable by any court of competent jurisdiction, all other  
252 provisions will nevertheless continue in full force and effect.  
253  
254

## 255 **6.4 Interfederation**

256

257 In order to facilitate collaboration across national and organizational borders the Federation may participate in  
258 interfederation agreements. How the potential interfederation agreement is administratively and technologically  
259 reflected for certain technology is described in appropriate Technology Profiles.  
260

261 The Member understands and acknowledges that via those interfederation arrangements the Member may  
262 interact with organizations which are bound by and committed to foreign laws and federation policies. Those laws  
263 and policies may be different from the laws and policies in this Federation.